



GUIDELINES FOR AUTHORS AND PUBLISHING AGREEMENT

Thank you for your interest in writing for **HS+E Magazine**.

About HS+E Magazine

HS+E Magazine is an online publication developed and published by Techno that aims to provide the most comprehensive coverage of all aspects of occupational health and safety, environmental engineering and renewable energy related issues.

It is distributed on a quarterly basis (January, April, July and October) and its readership exceeds 80,000 subscribers from all over the world.

The content is varied and features in-depth articles and case histories by experts such as, safety specialists, industrial hygienists, construction safety coordinators, ergonomists, occupational medicine doctors, safety management system specialists, etc.

Besides putting the spotlight on Techno's major innovative projects, it offers insightful reports on our partners' diverse experiences and highlights the latest HSE news and coming events.

We seek articles from researchers, professional industry specialists and academics as well as freelance writers and readers of our magazine, concerning all aspects of HSE and renewable energy issues.

General

These guidelines describe how to prepare articles for submission. We recommend that potential contributors become familiar with our style and content by reading the magazine which is available online www.hse-mag.com or in print (please download from the web site).

Our goal is to deliver the best content in the field and therefore the key requirements for articles is that they be useful, showcase fresh perspectives and give advice to our readers.

HS+E Magazine uses a highly readable and friendly editing style. The use of academic conventions and numbered references, including footnotes are avoided.

Authors should be qualified in terms of academic or professional achievements or work experience. Content must be technically and/or scientifically accurate, and authors should be prepared to provide sources for fact-checking and verification. Articles must adhere to the highest standards of journalistic fairness, especially when quotes or paraphrased statements are attributed to individuals and organizations.

Articles cannot promote a specific company or product, mention specific products or services by name except in the context of a bona fide review of a number of similar products or services or be detrimental to someone.

Readability and high-interest will be considered a priority for feature articles. Research reports should alert our readers to emerging technology and to the latest sector information. Writers should bear in mind that after folding our magazine, our readers should feel satisfied of having received insightful information, be enlightened about critical issues impacting HSE worldwide and look forward to the following issue.

Feature articles

Each issue of **HS+E Magazine** includes a number of features including the cover story and corresponding illustration. A typical feature article is about 2,500 words but may vary from 1,500 to 3,500 words.

Accepted contents for articles include the following:

- innovative projects, new developments and emerging resources
- case studies and profiles of successful programs regarding accident prevention, ergonomics, law and technical standards, occupational hygiene, environmental protection, training, HSE management, renewable energy, etc.
- analyses of management strategies
- practical research-based solutions
- editorials
- letters to the editor
- conferences and seminars papers

Articles accepted for publication may be edited for style, length, and clarity. Edited versions are returned to the authors for verification before publication.

Authors are fully responsible for article content and retain copyright and moral rights to the work submitted.

Texts must be submitted in Word format. Articles exceeding the required length may be cut for editing purposes; in this case the editor does not assume any responsibility for parts left out or modifications of the original text. In a few cases, articles that exceed the recommended average

length, but are considered exceptional and of the highest interest to our readership may be published in two parts.

Special attention should be given to clarity and comprehensibility. Paragraphs should not be numbered but several headings may be included for better organization.

Articles can be written in Italian or English.

Authors are required to send an abstract; translations of the abstract will be done by the editorial staff.

Articles edited in Italian or English shall follow the general syntax and grammar usage of the relevant language, this includes capitalization, abbreviations, acronyms and punctuation marks.

Words printed in italics, brackets and quotation marks should be kept to a minimum. Lists may either be numbered or simply dotted.

Units of measurement must conform to the *Système International d'Unités* (SI) and should be abbreviated.

Numbers below ten should be spelled out in full; thousands should be printed with a full stop separating groups of three figures (e.g. 1.236.485) and decimals should be printed with a comma (e.g. 0,237 or 15,31) for easy comprehension by European readers.

Mathematical expressions should always be on a single line; subscript or superscript letters or figures as well as all mathematical symbols may be used.

The title of the paper should succinctly convey the subject matter of the paper.

If the paper was presented at an event, the title, date and venue should be included.

A very short author biography is requested. Please include the author (s)'full name, title, professional qualifications or activities carried out, company name, organizations website and e-mail address. Either a black and white or colour photo must be submitted. Anonymous articles will not be published.

Please contact the editors at editor@hse-mag.com to pitch an idea before writing a new article.

Previously published texts are welcome if they are copyright-free.

Regular columns are edited by **HS+E Magazine** editorial staff, therefore external contributions are not accepted.

Illustrations

Features can be also accompanied by diagrams, charts, pictures, drawings or any other types of images that can aid comprehension and visual memorization. These should be ready for publishing in an electronic format.

Lists, statistics and numerical comparisons (if needed) are reflected best in charts or graphs; processes or systems can be described by flow charts for better comprehension; all images must include captions; images shall be supplied in high resolution .jpg format.

Photos are always welcome but please be careful regarding copyrights and photo credits.

For editorial purposes images may be eliminated and/or changed by the editing staff.

Our Readers

Readers of HS+E Magazine are mainly professionals with management responsibilities in the HSE or renewable energy fields, but also include entrepreneurs from the most varied business sectors such as construction, petrochemical and refining, oil & gas, renewable energy, manufacturing, shipping, road transport and logistics, agro-industrial, trading, public health, education, telecommunication and more.

This translates into being able to convey information to a motley audience. HSE professionals may not be experts in all of the multiple fields in the HSE world, hence, articles that deal with specific topics should attract specialists in a given field, but should also engage all readers in general.

Readers have frequently told us that they have embraced our publication as a viable tool for ongoing professional updating and development.

Submission

Articles and other materials may be emailed to the editor at editor@hse-mag.com.

The editor and publisher do not assume any obligation to publish or return the materials received to the authors.

Disclaimer

The editor/publisher accepts no responsibility should any errors or omissions possibly occur during the editing and/or printing phases. Neither can the editor/publisher accept any responsibility for information contained in articles.

